**Volunteer Rights and Responsibilities**

As a volunteer, you must:

* Abide by SRS’s Statement of Principles, policies, rules and regulations;
* Be a member in good standing. If you volunteer more than 40 hours in a calendar year you will be a voting member for the following year;
* Be responsible for station resources such as equipment, music library and premises. Theft or abuse of these resources will not be tolerated;
* Complete the training process and participate in training and mentoring of other volunteers;
* Read all emails sent to volunteers and attend volunteer meetings;
* Ensure that the station has an accurate record of your mailing address, phone number, and email address;
* Participate in promoting SRS, including participation in SRS’s fundraising efforts, including but not limited to the annual Funding Drive;
* Recognize and respect the limited availability of SRSs resources, including staff time, facilities, equipment, etc.

As a volunteer, you have the right to:

* Be treated with respect;
* Know as much about the organization as possible and participate in station governance when possible;
* Have made available to you and participate in regularly scheduled training;
* Be informed of new developments and changes affecting your involvement with the station;
* Be treated with due consideration for your abilities, as well as educational and employment background;
* Receive feedback from program coordinators and other volunteers;
* Develop your broadcasting skills and to take on more challenging roles as your skills develop;
* Voice your concerns. If you ever feel treated unfairly, please bring your concerns to any Board member.

The Sooke Radio Society reserves the right to cancel any volunteer’s membership for cause. The volunteer has the right to appeal any such decision to the Board of Directors.